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BHAKRA BEAS MANAGEMENT BOARD
CHANDIGARH THE 28TH DECEMBER 1976

No.21161/Sub/B-916/4B.- In exercise of the powers conferred by clauses (a) and (b) of sub-section (9) of Section 79 of the Punjab Reorganisation Act, 1966(31 of 1966), the Bhakra Beas Management Board, with the approval of the Central Government, hereby makes the following regulations namely:-

1.SHORT TITLE AND COMMENCEMENT.- (1) These regulations may be called the Bhakra Beas Management Board (Conduct of meetings and Powers and Duties of Chairman and Officers of the Board) Regulations, 1976.

(2) They shall come into force on the date of their publication in the Official Gazette.

2.DEFINITIONS.- In these regulations, unless the context otherwise requires:-

- (a) "Rules" means the Bhakra Beas Management Board Rules,1974;
- (b) "Secretary" means the Secretary or the Additional Secretary to the Board;
- (c) Words and expressions used herein and not defined but defined in the Rules shall have the meanings respectively assigned to them in those Rules.

3. TRANSACTION OF BUSINESS.- (1) The business of the Board shall be transacted at the meetings of the Board to be held at least once in three months:†

Provided that in case of urgency, the business may be transacted by circulation of necessary papers amongst the Chairman and Members, and the Chairman may take a decision after taking into consideration the views of the Members expressed thereupon.

(2) The meetings of the Board shall be convened by the Chairman as and when necessary and the interval between the two ordinary meetings shall in no case be more than three months:

Provided that in case of urgency, the Chairman may convene a special meeting of the Board and the Secretary shall inform the Members of the subject matter and reasons for which such meeting is considered necessary.

- (3) The time, date and place of each meeting of the Board shall be fixed by the Chairman.
- (4) Every notice calling the meeting of the Board shall be sent to every Member not less than twenty-one days before the day appointed for the meeting.

Provided that in case of special meeting for transacting urgent business, a notice of not less than seven days shall be given.

4. AGENDA FOR THE MEETING (1) The Chairman shall cause to be prepared and circulated to the Members at least twelve days before the ordinary meeting of the Board a list of business (along with a brief note on each item of the list) to be transacted at that meeting.

(2) Any member can suggest any other item by sending a self contained proposal, in that behalf to the Chairman fifteen days before the day appointed for the meeting.

5. POWER TO INVITE EXPERTS OR PERSONS TO MEETINGS (1) The Chairman may invite one or more experts or persons to be present at any meeting of the Board to participate in the discussion on any matter technical or otherwise, but such experts or persons shall not be entitled to vote.

(2) The Chairman may permit the Secretary or any other officer of the Board to attend the meeting and furnish such information as may be required by the Board but the Secretary or such other officer shall not be entitled to vote.

6. QUORUM FOR THE MEETING. The quorum for the meeting of the Board shall be four Members (out of which at least one member shall be from a participating State) besides the Chairman or the whole-time Member presiding over the meeting concerned as the case may be.

7. MINUTES OF THE MEETING The minutes of the meeting of the Board shall be circulated to every Member as soon as possible after the meeting.

(2) The minute of the meeting of the Board shall be placed at the next meeting of the Board for confirmation.

(3) When any business is transacted by circulation of papers, a record of the same shall be signed by the Chairman and the decision taken thereon shall be placed before the Board at its next meeting for confirmation.

8. CONSTITUTION OF COMMITTEES OR SUB-COMMITTEES The Board may constitute committees or sub-committees consisting of such number of experts or persons as it may think fit to advise the Board on matters connected with its affairs and specifically assign the terms of reference to them.

9. DELEGATION OF POWERS AND DUTIES TO THE CHAIRMAN The Chairman shall exercise the powers of the Board in relation to technical sanctions, administrative approval and sanctions regarding works, establishment and contingency.

10. DELEGATION OF POWERS AND DUTIES TO THE SECRETARY. (1) The Secretary shall authenticate and communicate all orders, sanctions and decisions of the Board in the name of the Board under his signature.

(2) The Secretary shall be present to the Board the draft of annual report referred to in rule 14 of the Rules for its approval.

11. DELEGATION OF POWERS TO THE FINANCIAL ADVISER.-(1) The Financial Adviser shall be the principal officer of the Board to operate the Personal Ledger Account of the Board and issue necessary accounts instructions.

(2) He shall advise the Board on all financial matters of the Board.

(3) If at any stage during the financial year, there is any likelihood of the Personal Ledger Account of the Board showing a minus balance, he shall immediately take advance action to arrange to obtain adequate funds from the participating States and ensure that minus balance does not figure in the Personal Ledger Account.

(4) He shall be responsible for arranging pre-check of all claims, purchase proposals and other accounts transactions.

(5) The annual budget estimates of the Board shall be compiled by the Financial Adviser and he shall also be responsible for the preparation, maintenance and despatch of accounts, as provided in rules 12 (1) and 13 of the Rules.

(6) He shall bring any instance of delay and irregularities in the maintenance of accounts of the Board to the notice of the appropriate authorities.

(7) He shall arrange for verification of stores including tools and plants articles under the management of the Board and the extent and periodicity of such verification for each class of stores and tools and plants articles shall be fixed by him.

(8) He shall be responsible to carry out internal (post) audit of the financial and accounting transactions of the Board.

12. DELEGATION OF POWERS AND DUTIES OF OFFICERS OF THE BOARD.- The Officers subordinate to the Board shall exercise such powers as are contained in the relevant codes, rules, manuals, orders, regulations and the like specified in the Schedule I to the Rules in force in the State of Punjab (immediately before the first day of November 1966) as amended from time to time.

Sd/-

(J.S. SINGHOTA)
SECRETARY

Bhakra Beas Management Board

Particulars relating to the Principal regulation and subsequent amendments are given below:-

Principal Regulation-No.21161/Sub/B-916/4B

Dt.28.12.1976

Amendment.-

(1) No.16769/Sub/B-916/ASO dt.5.11.1979.-Annexure-'A'.

BHAKRA BEAS MANAGEMENT BOARD

CHANDIGARH THE 5TH NOVEMBER 1979

No. No.16769/Sub/B-916/ASO.- In exercise of the powers conferred by clauses (a) and (b) of sub-section (9) of Section 79 of the Punjab Reorganisation Act, 1966 (31 of 1966), the Bhakra Beas Management Board, with the approval of the Central Government, hereby makes following regulations to amend the Bhakra Beas Management Board (Conduct of meetings and Powers and Duties of Chairman and Officers of the Board) Regulations, 1976 namely:-

1. (1) These regulations may be called the Bhakra Beas Management Board (Conduct of meetings and Powers and Duties of Chairman and Officers of the Board) Amendment Regulations, 1979.

(2) They shall come into force on the date of their publication in the Official Gazette.
2. In regulation 12 of Bhakra Beas Management Board (Conduct of meetings and Powers and Duties of Chairman and other Officers of the Board) Regulations 1976, the words "immediately before the 1st Day of November, 1966" shall be omitted.

Sd/-

(S.J.SINGHOTA)

SECRETARY

Bhakra Beas Management Board